YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	M V MANDALI'S COLLEGES OF COMMERCE AND SCIENCE
• Name of the Head of the institution	Dr. Gopal Kalkoti
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02249619817
• Mobile No:	9322265215
• Registered e-mail	gopal.kalkoti@mvmeducation.com
• Alternate e-mail	degree@mvmeducation.com
• Address	Mogaveera Bhavan, MVM Educational Campus Road, Off Veera Desai Road, Andheri (W), Mumbai, Maharashtra 400058
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400058
2.Institutional status	
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**University of Mumbai**
• Name of the IQAC Coordinator	**Ms. Anita Chaudhary**
• Phone No.	**02249619818**
• Alternate phone No.	
• Mobile	**9221421922**
• IQAC e-mail address	**anita.chaudhary@mvmeducation.com**
• Alternate e-mail address	**degree@mvmeducation.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.mvmeducation.com/degreeCollege/aqar/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mvmeducation.com/degreeCollege/wp-content/uploads/2022/10/ACADEMIC-CALENDAR-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.98**	**2019**	**01/04/2019**	**31/03/2024**

6.Date of Establishment of IQAC	**09/02/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)
1. Organised Online Conference in collaboration with ICSSR. 2. Conducted Academic and Administration Audit 3. Conducted Gender Audit. 4. Conducted Energy Audit and Environment Audit 5. Started Faculty Exchange Program with nearby colleges.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct regular meetings of IQAC	Total 4 IQAC meetings were conducted. 2 meetings in each term.
Prepare Academic Planner for AY 2021-22	Academic Planner for AY 2021-22 was prepared and was uploaded on college website.
Submission of AQAR for AY 20-21	AQAR for AY 20-21 was successfully submitted 11th December, 2021
Prepare Plan of Action for all Committees and continuous review and monitoring of targets achieved.	Plan of Action for all Committees were made and continuous review and monitoring of targets was done.
Introduction of New Programme- M.Com & B.Com (Actuarial	New Programme- M.Com & B.Com (Actuarial Studies) was

Studies)	introduced in Academic year 2021-22.
Obtain Feedback from Outgoing students through Exit Survey.	Feedback from Outgoing students through Exit Survey was obtained.
Obtain Feedback from all stakeholders- Faculty, Students, parents, Alumni, Employer on Institution Performance.	Feedback from all stakeholders- Faculty, Students, Alumni was obtained.
Conduct Academic and Administrative Audit.	Academic and Administrative Audit was conducted on 25th March, 2022.
Conduct Green Audit/ energy Audit/ISO Certification	Green Audit, Energy Audit and Environment Audit were conducted on 23rd May, 2022.
Conduct Financial Audit by Internal and external Auditor.	Financial Audit by Internal and external Auditor were conducted.
Faculty Development Programmes for teaching staff.	Training program for faculty on 'Microsoft Teams for Teaching Learning' on 24th July, 2022 was conducted.
Training Programmes for Non-teaching staff and support staff	Training program for faculty and non- teaching staff on 'Acadmin - ERP System' on 17th August, 2022.
Guest lectures, seminars for staff, students and Alumni	3 Memorandum of Understanding (MoUs) for Faculty Exchange Program was conducted with 3 nearby colleges.
Result analysis and action taken.	Result for TY exams was analysed and suitable actions were taken for student 15performance enhancement.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	07/08/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	20/01/2022

15.Multidisciplinary / interdisciplinary

The vision of M V Mandali's Colleges of Commerce & Science is to create an institution that leads to well-established principles of attaining excellence in education for competitive growth with proficient techno-savvy-humane foundations.

M V Mandali's Colleges of Commerce & Science is affiliated to University of Mumbai, hence all programs and courses offered to students are in sync with the University of Mumbai guidelines and the syllabus framed for various levels. To transform the institute into a holistic multidisciplinary institution, M V Mandali's Colleges of Commerce & Science offers following programs where various courses offered to students combining subjects like mathematics, finance, marketing, accountancy, communication:

- Bachelor of Management Studies [B.M.S] : FYBMS , SYBMS (with Finance specialization and Marketing specialization), TYBMS (with Finance specialization and Marketing specialization)
- Bachelor of Science (Information Technology) [BScIT] : FYBScIT, SYBScIT and TYBScIT
- Bachelor of Commerce (Accounting & Finance) [BAF] : FYBAF, SYBAF, TYBAF
- Bachelor of Commerce [BCom]: FYBCom, SYBCom, TYBCom.
- Bachelor of Commerce (Acturial Studies) [BAS] : FYBAS
- Master of Commerce [MCom]: MCom - Part 1

Towards the integration of humanities and science, institution offers programs like Bachelor of Management Studies [B.M.S], Bachelor of Commerce (Accounting & Finance) [BAF], Bachelor of Commerce [BCom], Bachelor of Commerce (Acturial Studies) [BAS] and Bachelor of Science (Information Technology) [BScIT] where combination of courses like Foundation Course, Environment Management, Information Technology in Business Management, Information Technology in Accountancy, Business Statistics, Business Mathematics, Mathematical & Statistical Techniques, Business

Communication, Business Research Methods, Green Computing etc are offered to enhance creativity, innovation, critical thinking, higher – order thinking capaciites, problem solving abilities, teamwork, communication skills of the learners.

Towards attaining a holistic and multidisciplinary education, Institute offers Credit based courses like Foundation Course, Environment management, Ethics & Governance etc, Institute is also involved in community engagement and service programs like National Service Scheme (NSS), Department of Lifelong Learning & Extension (DLLE) and Rotaract Club.

M V Mandali's Colleges of Commerce & Science
plan and organize seminars and conferences to engage learners and faculty in multidisciplinary research endavours and to find solutions to society's most pressing issues and challenges.

M V Mandali's Colleges of Commerce & Science has organized Collaborative Online Conclave on "Union Budget 2022 - Challenges, Prospects and Opportunities for India" on 15th March, 2022 and One day National Multi-disciplinary Conference sponsored by Western Regional Centre, Indian Council of Social Sciences Research (ICSSR) on topic "New Education Policy 2020 – Issues & Challenges"on 30th April, 2022.

16.Academic bank of credits (ABC):

Institute plans to have ABC in place once the University of Mumbai gives us relavant guidelines. Hwever we have taken proactive initiation towards implementing the guidelines of NEP in general and ABC in particular by having a detailed discussion during our conference on One day National Multi-disciplinary Conference sponsored by Western Regional Centre, Indian Council of Social Sciences Research (ICSSR) on topic "New Education Policy 2020 – Issues & Challenges"on 30th April, 2022.

Faculty development programs are organized at the premise, faculties are motivated to attend sessions at various other colleges too to encourage faculties to design their own pedagogical approaches, design their study material, assignments etc.

17.Skill development:

M V Mandali's Colleges of Commerce & Science in collaboration with ICICI conducts orientation session on various vocational career options.

To provide value – based education and to inculcate positivity amongst the learner including development of humanistic, ethical, constitutional and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), citizenship values and life-skills, various courses are offered under different program to the learners. Institute organized sessions on Personality development, in collaboration with ISKCON Mangaluru. College organizes activities like International Yoga day, Constitution day celebration, Guru Purnima celebration, Teachers day celebration, paper bag making activity, beach cleaning activity under various clubs and committees of the college.

College organizes long Industrial visits for learners so that they can physically observe about the theorical knowledge imparted to them during classroom lecture hours. However, we could not organise long industrial visit in academic year 2021-22 due to Covid - 19 protocol were still in place.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college being an English medium institute, lectures of all courses is delivered in English language. The programs offered at M V Mandali's Colleges of Commerce & Science are followed as per the University of Mumbai guidelines. However, to cater to the requirement of vernacular medium students, the faculties make an attempt to explain strategically important topics in Hindi language also.

To preserve and promote the Indian language and culture, Student Council celebrates Guru Purnima, NSS unit celebrates Marathi Bhasha Diwas. Cultural Association of the college organizes various activites like Teachers Day Celebration, Raas garba etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

All faculties at M V Mandali's Colleges of Commerce & Science define the objectives and the outcomes of the course allotted to them in the beginning of the academic year through mutual discussion and deliberation. College has a system in place where all faculty members maintain Faculty Daily Dairy.

In Faculty Daily Dairy faculty members write their semester - wise teaching plan and maintain daily lecture record and monthly monitoring sheet. If there is any gap between the number of lectures scheduled / planned and number of lectures engaged in a particular month due to absence of the faculty, they will conduct extra

lectures to the bridge the gap. A formal approval is taken from the regular and sincere students at the end of the semester to confirm that the faculties have completed the syllabus on time and satisfactorily.

In the beginning of semester faculty members submit objectives and outcomes of their respective alloted courses. Outcome is analysed and reviewed through class test, internal examination, assignments, presentations by students and their semester end examination results.

The outcome of various courses is verified by the respective Department Coordinators and the Principal of the college through detailed result analysis of each course.

20.Distance education/online education:

M V Mandali's Colleges of Commerce & Science is affiliated to University of Mumbai and run full time program at the college premises. However, during the academic year 2021-22 upto October 2021 due to Covid - 19 protocol, the teaching learning process was conducted online through on Microsoft Teams platform. The lectures of the learners were delivered on hybrid mode (online + offline) from October 2021 to April 2022. The examinations were conducted online via google forms or with Teachus app. However for the first year students the even semester examinations were conducted offline as per the University of Mumbai guidelines.

Extended Profile

1.Programme

1.1   **178**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **840**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   **25**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **291**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **18**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **18**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**178**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**840**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**25**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**291**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**18**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	18

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	18
4.2 Total expenditure excluding salary during the year (INR in lakhs)	66.68
4.3 Total number of computers on campus for academic purposes	18

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

M V Mandali's Colleges of Commerce & Science have a well-organised system for curriculum delivery and documentation as prescribed by the University of Mumbai. The Principal convenes Staff Meeting on first working day of new academic year to outline the curricular and extra-curricular activities of the College. Preparation of time table is done in advance by Timetable committee to execute the curriculum completion in time. Workload is distributed equally for the faculty by the timetable committee as per the subject expertise of the faculty members. College prepares an Academic Planner and examination schedule and uploads it on the website in the beginning of academic year. The respective time table of different classes and divisions are shared with students. The Programme Coordinators hold meetings with their respective faculties to formulate the action plan for their effective implementation of syllabus. The teachers use various innovative methods such as presentations, quiz, group discussion, assignments, class tests to supplement their classroom teaching.

Faculties maintain their individual lecture records, lecture planning, leave records and monthly monitoring sheet in Faculty Daily Diary Book provided to them. If there is any gap in planned and actual lectures taken, faculty members also conduct extra lectures to fill the gap. After completion of syllabus, faculty members submit syllabus completion declaration in their Daily Diary at the end of each semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

There is a system in place to plan, implement and monitor the academic aspects of the institution. Academic planner committee prepares Academic Calendar for the entire academic year in advance under the guidance of Principal, Vice Principal and Coordinators in line with University term schedule. The Calendar outlines the internal and external examination schedule and co-curricular activities. Plan of action for conducting internal, external and ATKT [Allowed To Keep Terms] exam is prepared by Examination committee and work related to exam is delegated and communicated to the faculties. The progress of the students is continuously monitored through class attendance, class tests and presentations, group discussions, quiz tests etc. Internal exams are of 25 marks out of which 5 marks are for overall participation of learner in the class and attendance. Teachers discuss the question banks in class and give guidelines to students about the pattern of question paper, methods and techniques of answering all the required questions in stipulated time. Once the Examinations are over, the entire schedule about evaluation of answerbooks, submission of the marklists & declaration of results are planned & implemented.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

27

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

27

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Students are introduced to the Fundamental Values through various courses. Subjects like Foundation courses at FY and SY level while subjects like Environmental Studies at FY level are taught as compulsory subjects in the curriculum of all the courses offered by the institution as per the guidelines of University of Mumbai. Core values are also imparted ??through supportive activities outside the classroom, creating space in the minds of students to become responsive and socially vibrant citizens.

Several cross-cutting issues were incorporated and the following activities were conducted as follow:

Gender : On 21st December, 2021 - Self Defence Training session for girls was organised by Women Development Cell. On 8th March, 2022 - Interenational Women's Day was Celebrated by WDC.

Human Values : 30th July, 2021 - Kargil Vijay Diwas was celebrated online by Rotaract Club. On 21st September, 2021 - Online celebration of International Peace Day. On 30th November, 2021 -Poster Making Competition on AIDS Awareness was organised by DLLE.

Environmental and Sustainability: On 31st July, 2021Tree Plantation Activity was conducted byNSS Unit.On 17th March, 2022 -Collage Making Competition on Preservation of Environment was organised by DLLE

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

195

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.mvmeducation.com/degreeCollege /2022/10/18/feedback-analysis/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1428

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

25

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Information related to the academic performance of the learners are collected by the college based on tests and home assignments. Such data are used to make strategies to improve the academic performance of the slow learners and advanced learner by taking following measures –

College has introduced Mentorship Programme, where mentor is provided with the batch of 30 students each. During the session mentor identify advance learners and slow learners. A batch of 5 students is formed by the mentor which include 2 advance learners and 3 slow learners.

Mentor executes the Group Study Programme which consist of advance learners helping the slow learners to clear their doubts, queries and concepts. Advanced learners are encouraged and motivated to write research papers and are given an opportunity to present it in conferences.They are actively involved in co-curricular and extra-curricular activities for all round development.

Under Group Study Programme, slow learners are assisted by advance learner to cope up with their academic issues and knowledge gap.Remedial lectures are organised to clarify the doubts and concepts of important topics for improving the class performance.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
840	**18**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college believes and adopts student centric methods to improve student knowledge, skills and abilities.

Experiential Learning: Students are imparted with practical knowledge by conducting separate practical lectures in information technology lab and electronics lab. Students are given practical exposure through fields visits like visit to RBI, BSE and corporates and Industrial Visit every year where students get an opportunity to acquaint themselves with industries standard operating procedure. To enhance the practical knowledge with innovation,students make some projects in B.Sc.IT, BMS, BAF and B.Com. Programmes.

Participative Learning: Faculties encourage classroom discussion on subject related topics and current issues related to their respective subjects. Faculties also focuson enhancing knowledge of students beyond the prescribed syllabus, curriculum and updates them with practical knowledge through examples, case studies, role

play, quizzies, preparatory tests, debates and group discussions.

Problem Solving Methodologies: Learners are encouraged to come up with their subject related doubts andqueries. Subject teachers assist them to solve their problems not only during lectures but even after lectures. For practical subjects like accountancy and mathematics home assignments are given on regular basis. Remedial lectures, workshops, guest lectures and seminars are conducted for learners.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The presence of Information and Communication Technology (ICT) undoubtedly allow new ways of learning for learners and teachers and helps the latter to interact with students. At our college by understanding the benefits of incorporating ICT tools in the teaching process, the faculty members have been using the ICT platforms such as Microsoft Teams, Teach Us, Academin and Google Forms using the ICT tools like Internet, Projector, Laptop, Computer, Smart phones etc.

The college has a fully integrated in-house managed online teaching and evaluation platform. Since students are equally sophisticated in the use of technology but teachers remain the focus of the learning process.

The teachers first float their research project titles and assignment topics based on learners' area of interest for selecting research projects. Finally, the evaluation was also be done online by the teachers based on the learners' quality of work in the research projects. ICT proved to bea successful way for the learners to connect with the teachers for clearingthe doubts and queriesin time.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.mvmeducation.com/degreeCollege/ infrastructure-for-ict/ict-enabled-tools/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

63

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Every year the orientation program is scheduled for the first-year students which helps them to understand the evaluation process. Examination committee communicates the prescribed evaluation process in the staff meeting. The evaluation process is than updated to the students. During the orientation programme parents are given a brief explanation about the evaluation process of internal examinationand semester end examination. The students are informed regarding all the criteria for the internal assessment like projects, home assignment, internal test etc. and also made aware of the eligibility criteria required to appear for the final examinations.

Examination committee of the college formulates evaluation process and it is communicated to faculty membersand principal for ensuresits effective implementation. Examination committee is formed by the college at the commencement of each academic year to

ensure the smooth functioning of the examination process. Through close supervision by examination committee, the institution ensures effective implementation of the evaluation process with reference to the university guidelines.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination related grievances are handled by the Unfair Means Committee to ensure fairness and transparency. Consolidated mark list is displayed on website. The mark sheets for the semester end examination are distributed to the learners.

1. Learners take up their examination related grievance to their respective class in-charge and/or programme coordinator.

2.Class In-charge and/or Programme Coordinator brings it to the notice of examination committee.

3. Examination committee handles the grievances looking at its nature of grievance.

4.The entire process is monitored by the examination in –charge.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The course outcome clearly reflects the knowledge and skills the learners acquire by learning that course and it defines the cognitive processes a course provides. While defining the learning outcomes, much care is taken that they describe the knowledge,

skills and competencies expected to be acquired by the learnersas a result of completing their programme of study. The framework of the Programme Outcome (PO), Programme Specific Outcome (PSO), and Course Outcomes(CO)designed by the faculty arediscussed inthe academic meet ofthe department, validated and presented before the Board of Studies for approval. Once approved by the Board of Studies, it is submitted to the Academic Council and finally uploaded on the University website. The departments hold brainstorming sessions to design strategies so that outcomes are attained by the learners. New recruits of the department are briefed on the Programme Outcomes, Programme Specific Outcomes and the Course Outcomes.

POs, PSOs, COs are explained to them after the allocation of the respective courses. The Programme Outcomes, Programme Specific Outcomes and Course Outcomes of all courses/programmes are made available on college website. One lecture is exclusively used by the subject teachers to brief them on POs, PSOs and COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.mvmeducation.com/degreeCollege/program-outcome/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The aim of the college is to be an academic centre of excellence in education and research.College aspires to create and foster a learning environment that enables learners to be future leaders.

The outcomes revolve around:

- Learning decision making skills in the competitive business context.
- Developing critical and analytical thinking when faced with complex business situations.
- Providing solutions in the context of corporate governance issues within an ethical framework.
- Developing the ability to work effectively in teams and managing conflicts.
- Identifyingand applyingmanagement principles in solving

problems.

The measurement is carried out on the entire batch of students in the respective programmes and does not use sampling. The attainment of programme and course outcomes are evaluated on the basis of the following parameters.

1. Academic performance of the students at each semester examination held twice in an academic year.

2. The outcome is measured using research project, classroom assignments, internal test, practical projects, presentation and viva voice.

3. The outcome is measured in terms of professional courses pursued by the students like CA, CS, CMA, MBA, etc

4. The outcome attainment is measured in terms of successful completion of recruitment, selection, placement and training process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.mvmeducation.com/degreeCollege/program-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

251

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.mvmeducation.com/degreeCollege/results/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.mvmeducation.com/degreeCollege/wp-content/uploads/2022/10/wp-1665676423460.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

13

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has focused on connecting to the community through various community-based activities.The institution is having clubs and associations of students like N.S.S. Unit, D.L.L.E. Unit, Rotaract Club,Women Development cell emphasizing on social welfare of local community with following objectives: 1) N.S.S.: To achieve personality development of students through the community service like Blood Donation Drive, AIDS Awareness Drive, Anti-plastic Awareness Campaign, etc. 2) D.L.L.E.: To promote the philosophy of Lifelong Learning process of faculty and students mainly through extension activities like performing skits and street plays on social issues,conducting literary events for better learning. 3) Rotaract Club: To provide an opportunity for students to address the needs and concerns of the community in cooperation with Rotary Club, through activities like a Blood Donation Awareness Drive, Cleanliness Awareness Drive etc. 4) Women Development Cell: To build a gender-sensitive campus by promoting general well being of female students and staff and undertaking awareness programmes on Gender Sensitization, Women Rights and Women Empowerment, Women Health and Hygiene etc. Institution also promotes the holistic development of students. Students are encouraged to participate in community-based activities, cultural activities, sports activities, life skills training throughout the year. In Holistic development, Institution adopts a practical approach to a comprehensive learning system, which focuses on the development of student's intellectual, emotional, social, physical, artistic, creative and spiritual potentials. Institution seeks to engage students in the teaching/learning process and encourages personal and collective

responsibility.

File Description	Documents
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/clubs-committees/
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

534

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms:- The college has five big classrooms with seating capacity of 130 students each, eleven medium sized classrooms with seating capacity of 60 students each,a computer lab with eighteen computers having latest configuration and internet facility.

An Electronic lab which contains all electronic instruments as per requirement of University Curriculum.

Learning Resource Centre (Library) is located on fourth floor of the college building with 1783.92 Sq.Ft. area and more than 6000 books, periodicals, magazine, journals, newspapers etc.

The College has Audio - VisualRoom on third floorwith area of 881.57 Sq.Ft. with all State of Art facilities which can be used for conducting seminar and workshops.

The Examination Room having area of 260.27 Sq .ft is located on third floor of the college building. It has all facilities like copier, printer, WiFi, CCTV Camera, Biometric, Server etc.

Laboratory :- The College has Electronic Laboratory and IT Laboratory which mainly cater to the academic needs of Commerce, Management and IT students. CCTV cameras are installed in Electronic lab as well in IT Laboratory.

Computer Equipments:- The College has 32 computers installed in various departments and cabins.These machines are maintained by the IT technicians appointed by the college management.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/infrastructure-2/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities:- The College has a large air-conditioned Smt. Shalini G. Shankar Convention Center on first floor having a seating capacity of 600 persons (Area 6967.75 Sq. Ft.) and Mini Convention Center having capacity of 200 persons which is locatedon the Second floor(Area 2346.12 Sq. Ft.) of the College building.

Sports and Games :- Our institution provides indoor and outdoor sports facilities. The institution has sports ground within the campus adjoining the college building which is utilised on regular basis for outdoor games like cricket, football, handball, basket ball, kho-kho, kabaddi, volley ball etc. The College Management has engaged an external agency Brid's Sports Academy withtrained professional coaches. All outdoor sports activities equipments are managed bycoaches on need basis. There is gymkhana on 4th floor of the college building which hascarrom boards, chess boards and table tennis tables. College has sports in-charge who undertakesmonitoring and upgradation of all indoor sports equipments from time to time. Sports in-charge also keeps stock register and expense records of indoor sports related equipments.

For conducting Indoor games we haveGymkhana Area of784.30 Sq. Ft.

For playing Badminton we have facility on first floor with area 2607.24 Sq. Ft

For conducting Outdoor Sports Activities,College has Mini Playground with area 17,555.90 Sq. Ft. and Recreation ground with area 13,553.90 Sq. Ft.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/infrastructure-2/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institution make efforts to keep library equipments and books in good conditions. The library is equipped with CCTV cameras to prevent pilferage and overall monitoring and survelliance.The Library of the college is computerised using MICM Software. The MICM hardware related support and maintenance is looked after by the IT technicians from time to time. Apart from this, institution has outsourced the house keeping service which is responsible for cleaning and dustiing of library on regular basis. Library is partially automated using MICM software solutions.Functions in the libarary are Accession of new book,Issue return of book for library member, Barcoding of books,Generation of reports has been done by the software.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.mvmeducation.com/degreeCollege/learning-resource-centre/

4.2.2 - The institution has subscription for the **E. None of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**View File**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**View File**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

18

File Description	Documents
Any additional information	**View File**
Details of library usage by teachers and students	**View File**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1) Because of Covid - 19 situation,Teaching Learning process took place via Online Mode upto October 2021 and there afterHybrid Mode till April 2022.

2) Campus has introduced Learning Management System-Microsoft Teams during academic year 2021-22 to conduct online lectures.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://www.mvmeducation.com/degreeCollege/infrastructure-2/**

4.3.2 - Number of Computers

18

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. Laboratory :- College has two laboratories i) Electronic Laboratory which is uitilised for B.Sc.IT students and ii)ITLaboratory which is utilised by students and faculty of all departments..The ITLaboratory is maintained by full time technical staff.

2. Library :- The library is equipped with CCTV cameras to prevent

pilferage and overall monitoring and survelliance..Apart from this institution has outsourced the house keeping service which is responsible for cleaning and dustiing of library on regular basis.

3. Sports:- The college has Gymkhana which is having provision for indoor games like chess,carrom,table tennis,badminton e.t.c.The College has separateplay grounds for the outdoor sports likeKabbadi,Khokho,Cricket,Basket Ball and Foot Ball

4. Computers: - The College has 32 computers installed at various facilities such as administrative office, ITlaboratory, examination room,HR department,Library,staff rooms,coordinators room,Principal cabins Vice Principal cabins.These machines are optimally utilized for academic,administrative and examination related work.

5. Classrooms:- The College has sufficient number of classrooms, benches ,desks and boards are cleaned everyday by the house keeping service.The institution has contract with Unify Facility Management Pvt Ltd for cleanliness and hygience of all classrooms washrooms.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

02

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

28

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	https://www.mvmeducation.com/degreeCollege/clubs-committees/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

83

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

83

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

08

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

NIL

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute constitutes the Students' Council by following the norms of University of Mumbai.Class representative from each class is nominated as member of the Students' Council. Students fill nomination form for various position of Council. After two level interviews at Faculty and Principal Level, students are selected for various position- President, Vice President, General Secretary, Deputy General Secretary, Cultural Secretary, Sports Secretary, and Girls' representative for term of one year.

2. Student's Council representatives are also on academic and administrative bodies of institution. President and General Secretary are members of Internal Quality Assurance Cell and College Development Committee,to represent students' matters to higher authorities. Cultural Secretary is given key role to plan and organize various activities in under Cultural Association. Sports Secretary provides support in organizing sports event in college. One lady representative is selected to represent female students in Women Development Cell. Student manager in NSS and DLLE conduct various extension and community engagement activities through the year.

3.Students' Council provides support in conducting all academic,co-curricular activities etc.. Events organized by Students' Council are :

- Guru Purnima Celebration

- Teachers' Day Celebration

- **Friendship Day Celebration**

- **Clairvoyance - Intercollegiate Fest**

File Description	Documents
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/clubs-committees/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Institute has a full fledged registered Alumni Association.

M. V. M's Alumni Association (MAA) was registerd on 23rd march, 2022.

Office bearers of the Alumni association are :- Mr Prasad Mogre-President, Mr Melroy Fernandes- General Secretary, Ms. Mitali Rajeshirke-Treasurer.

An alumni meet was organised on 14th May. 2022 at college campus

Mini convention centre.Principal, vice principal, faculty members and alumni members attended the meeting. Discussions on bye laws and plan of action of alumni association during the year were carried out.

File Description	Documents
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision, mission and objectives of the institution are communicated to the stakeholders in the following ways:

- College prospectus College website
- Display at the main entrance of the College Building
- The display on each floor Display in the library
- The display on teacher's daily diary
- The display on Conference/Seminar/Workshop Brochure
- During Induction training to teachers by HR personnel
- During the Orientation of a new batch of students

All policy statements and action plans involving quality aspects in academics and administration are discussed by the Principal with the Heads of Department and faculty members and further discussed in the Education Committee meetings and decisions are recommended to the Managing Committee for sanction and implementation.

In the beginning of the academic year there are induction programs for new teachers, orientation programs for students and PTA

meetings.IQAC prepares plan of action in the beginning of Academic year. All committees and clubs also prepare plan of action for their respective area focusing on achievement of vision and mission of the Institution.

Effective leadership is managed through the statutory committee such as College Development Committee (CDC), Education Committee (EC) and Internal Quality Assurance Cell(IQAC) etc.

File Description	Documents
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/about-us/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization:

Autonomy to Departments: Coordinators have freedom to take decisions related curriculum implementation, teaching learning methodology, examination and other co- curricular activities in their respective departments. Coordinators also conduct frequent meetings with staff members to plan and execute departmental activities. Coordinators also interact frequently with parents and students to take suggestion and feedback for overall improvement and also have autonomy to implement the suggestions received from parents and students.

Autonomy to faculty: The college management has delegated authority and provided operational autonomy to the Principal and Vice Principal to implement the plans and policies to achieve overall organizational goals and objectives. Various Committees are formed by the Principal and operational autonomy is given to committee in charges to implement various academic, extra-curricular and administrative activities. Faculty members are free to adopt the teaching methodology and use to various teachings aids to make the learning experience interesting.

Autonomy to students: In NSS and DLLE unit, students manager are given autonomy to organize and implement various in-house events as well as community engagement activities in coordination with faculty in charge and students. Cultural Association of the

college organizes activities throughout the year where operational level autonomy is given to students. College has its own intercollegiate fest "clairvoyance" which is completely planed, organized and managed by students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute's Strategic planis deployed by following mechanism

- Institution has Education Committee which looks after all the aspects of improvement and excellence in quality of education in institution.Committee prepares action plan for future growth and development of college in line with mission and vision statement.
- Infrastructure Committee looks after all the aspects related to development and maintenance of infrastructure in the college.
- Monthly Operations Meeting of administrative heads with college principal and vice principals are conducted to discuss issues related to infrastructure development and maintenance.
- IQAC meetimgs are conducted twice in each semester where suggestions are taken from external expertise from the field of industry, education, social welfare etc.
- College Development Committeeconducts two meetings in each semester to review the development of college and to provide constructive action plan for college development.
- Students 'Quality Circle meeting is conducted where students conduct brain storming sessions on issues and problems faced by them and provide suggestions for improvement to higher authority.

To deploy the perspective plan effectively, regular meetings are conducted at management level and faculty level. Continuous monitoring and controlling isdone. Incase ofdeviations,they are noticed and corrective action is taken by the Principal.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/wp-content/uploads/2022/10/Perspective-plan-for-development-in-year-2022-23.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College has a formally devised Quality Policy in the areas of development of infrastructure, academics,research,sports and co-curricular activities.The Quality Policy of the College is formulated by the Head of the institution in consultation with the programme coordinators and other stakeholders, IQAC and CDC members. The College is in the process of writing 'Quality Manuals' for the above aspects to put Quality Policy in action in a formal way.

MVM runs the College administration through Education Committee and Managing Committee.

The day-to-day decisions are taken by the Principal in consultation with the academic and administrative departments.

The administrative work of the College is carried out by variouscommittee members along with the administrative staff. These committees are appointed by the Principal in accordance with the College academic, co -curricular and administrative activities.

The Administrative and Accounts Sections perform the tasks relating to secretarial support and Accounting.

Appointment andservice rules, procedures andHR related matters are managed by HR manager.

All HR policies are communicated to employees at the time of joining of employee, during induction.

Employee Handbook consists policies related to employees like code

of conduct, recruitment, promotion, grievance redressal etc. and same is shared with employees.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Schemes for Teaching Staff:

- **College has a staff welfare committee and designated staff secretary looks after the issues related to welfare of faculty members and communicate the same to higher authorities.**
- **Staff welfare fund is utilized for staff refreshment and other misc. expenses towards staff.**
- **There is separate Teachers Training fund created which is utilized for training and development of faculty members.**
- **Management facilitates loans through management promoted Mogaveera Bank located in premises.**
- **The management complies with all government regulatory norms**

like maternity benefits, leaves, provident funds, gratuity, etc.
- Management provides medical relief on case to case basis to its employees.
- Fee concession to children of staff members studying in MVM school and college.

Welfare Schemes for Non Teaching Staff:

- Advance against salary.
- Financial assistance in case of medical emergency.
- The management complies with all government regulatory norms like maternity benefits, leaves, provident funds, gratuity, etc.
- Fee concession to children of non teaching staff members studying in MVM school and college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of Teaching Staff:-

The Performance Appraisal system is used to evaluate performance of faculty on the following parameters:

- **Academic performance.**
- **Appraisal of personal traits, abilities and skills of teachers.**
- **Appraisal of research and extra-curricular activities.**

The College has a three-tier Performance Appraisal System for teaching staff. The Confidential Reports of teachers are submitted annually before the end of academic year. The performance examined and verified at three levels as under:

- **Remark by coordinators**
- **Remark by the Principal.**
- **Remark by the Chairman, Education Committee**

These Annual Performance Appraisal Forms (Confidential Report) constitute important records for the purpose of promotions.

Procedure of performance appraisal of teaching staff:

The Performance Appraisal System for the Teaching Staff of the college is as per the norms fix by the management. Each faculty member does the self –Appraisal covering various aspects of their job role during academic year. This is then discussed by the faculty with their immediate supervisors/ programme coordinators. After the appraisal by the programme coordinators, the teaching staff further discusses with the principal and with the management representatives.

Performance Appraisal of Non-Teaching Staff:-

Appraisal of every member of the Non-Teaching staff is done by Principal, Administrative Head and Management representatives.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution has a strong and robust internal audit and statutory audit carried out annually. Audit are managed by qualified and experienced CA firms Two separate firms are involved for internal audit and statutory audit firm respectively.

• Internal Audit:-The Internal Audit of the college is conducted by the internal auditor appointed by the management by making necessary resolution in the meeting for the period of one year. The internal auditor completes his audit work quarterly and at the end of the financial year, he gives audit report to the management. The internal audit is conducted annually by Yashwant Co.

• External Auditor:-The External Statutory Auditor is also appointed for the period of one year by the management, in its annual general body meeting by passing necessary resolution. External statutory audit is performed by Ashok Rao company appointed by the Management. The auditor presents his audit report to management. The college complies with all government, regulatory and University of Mumbai affiliation regulations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File]()

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College receives funds from following sources:

- **From Students tuition fees: The collection of tuition fees from the students is the main sources of funds to meet day to day activities of the college.**
- **From donors and sponsors: The CSR Committee has been constituted by the Management to explore the possibility of sourcing CSR funds from various private and public sector companies.**
- **From MVM Trust: In case of deficit or additional fund requirement, the MVM trust provides the required fund.**

Every year, college prepares annual budget, half yearly budget, and Quarterly Budget for all the activities under different heads and present it to management for approval. Funds are distributed according to budget with an intention to maintain financial discipline. Frequent check and control is kept on expenditure and statement of expenditure on each activity is submitted in each education committee meeting. This helps to control the budget.

The institution optimises its available infrastructural resources in following ways:

- **Renting out its infrastructure for conduct of University examination and professional examinations like ICAI.**
- **Renting out part of fifth floor to Head office, Mogaveera bank.**
- **Renting out Convention centres on first floor and second floor for various educational,social cultural purposes.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The process for internal quality checks has been put in place by the College through the establishment of the Internal Quality Assurance Cell (IQAC). The IQAC plays a key role in the quality assurance efforts within the existing academic and administrative system.The IQAC receives inputs from every department – both academic and administrative.

All major decisions for quality sustainance and assurance in the College are jointly taken by the Internal Quality Assurance Cell (IQAC), College Development Committee (CDC) and the Programme Coordinators.

Two external IQAC members contribute by making suggestions as per developments in the external environment.

Assisting in the conduct of Conferences and Workshop students and alumni contribute to the effective functioning of the IQAC.

The IQAC Streamlines the activities to be undertaken during the academic year, accordingly committees are made, students are also involved in these activities. The alumnus contribute to the functioning of IQAC.

Students quality circle is an initiative of IQAC where student representative of each class voluntarily come together, conduct meetings and brainstorming sessions to provide suggestions for improvement in overall quality of education in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

On the initiative of IQAC, the college reviews and implements teaching learning reforms by way of the following:-

- **Workload, lecture time table committee is prepared andcommunicated to faculty and student in the beginning of each semester.**
- **Faculty members conduct lectures as per University of Mumbai syllabus andassigned workload. Same is recorded in Faculty daily dairy and Monthly monitoring sheet.**
- **Faculty membersadopt various teaching methodolgies, conduct remedial lectures and Students are continously evaluated on the basis of class test, internal examination, projects, assignments, their active class participation etc.**
- **Various activities areconducted under departmental clubs to provide additional knwoledge to students.**
- **This entire process of teaching learning is continously evaluated and monitored by coordinators, Vice Principal and Principal.**
- **Students attendance are recordes throughTeach us app.**
- **At the month end Faculty Log report is generated to ensure that lecures planned are executed. If there is any gap, faculty members take extra lectures.**
- **At the end of semester faculty members submit Syllabus declaration slip duely signed by students to ensure that syllabus is completed.**
- **Learning outcome of learner is evaluated continuously through class tests, internal examinations,assignments, class participation etc.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

B. Any 3 of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mvmeducation.com/degreeCollege/annual-reports/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Following initiatives have been taken to ensure gender equity in the campus.

1. **24 hour CCTV surveillance is maintained in the college. Students wear identity cards at all times to ensure their identity.**
2. **The institute keeps visitor log register to record the details of any person entering the college premise.**
3. **For security of the girls in the college campus and to restrict unwanted entry, proper boundary wall with fencing have been constructed.**
4. **College also has female guards to keep the interest of girl students. They perform their duties meticulously.**
5. **College has tie up with nearby hospital to provide immediate emergency medical service to our students. Institution also keeps all the necessary medical facilities and emergency services at campus.**
6. **There is a Discipline Committee in the institution to take care of safety and security of the students. College aims at zero tolerance against eve teasing/ragging with wide publicity which is maintained by the Discipline Committee.**
7. **Female students are accompanied by female faculty members during the visits or programme organized outside the college**

campus.

8. **Women DevelopmentCell is also active in the college. It organizes various events on awareness issues.**

9. **Separatecommon room facilities for both female and male students are available in campus where the students come in their free time to relax and entertain.**

10. **Open and transparent system of recruitment and promotion of faculty and staff which is purely based on merit. We currently have 80% of female faculty members in our institution.**

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1dgq690VqwYBEGDzELXGWuPLY2Wk54pYp/edit
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1lbnw-CbGnWRdHK7jxV-UYMkUOlZV9ngq/edit

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

- **To reduce waste at institute, students and staff are educated on proper waste management practices through lectures, advertisement on notice boards, displaying slogan boards in the campus.**

- Color coded dustbins are used for different types of wastes. Our institution follows Brihanmumbai Municipal Corporation (BMC) guidelines for waste management. Daily garbage is collected by housekeeping personnel and handed over to BMC for further processing.
- Waste is collected on a daily basis from various sources and is separated asdry and wet waste.
- Institute has provided 3 separate dustbins with different colors labels, to instill the habit of Waste Management among the learners.
- every classroom, cabin, office area is provided with dustbin for systematic and decentralised collection of waste from different areas.
- All waste water lines from toilets; bathrooms etc. are connected with Municipal drainage mains. Waste material like plastic, papers etc. are collected and sold out to scrap vendor from time to time.

Liquid waste management:

- The waste chemicals mixed water from campus passes through concealed pipe line into soak pit & recycled water is used for the watering trees or non-potable usage.
- Liquids are diluted by getting mixed with the washroom and toilet liquid wastes in to the common drainage.

E-waste management

- The E-waste collected is stored in store room and disposed every year accordingly.
- Empty toners, cartridges, outdated computers and electronic items are sold as scrap to ensure their safe recycling.
- Old monitors and CPUs are repaired by our technician and reused.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://drive.google.com/drive/folders/1Od Z7qD437GJ2itmHFLZvJp5BQkybpBpf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus　　**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:　　**B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the　　**B. Any 3 of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute, through its various initiatives and efforts tries

to create an inclusive environment. Some of the institutional efforts are classified and described below:

- Cultural festival Clairvoyance is celebrated every year. The fest is an incorporation of creativities, talents and innovations. Such cultural programs provide students an effective mechanism to mix with each other and create a harmonious environment.

- The students council at MVM celebrate Teachers Day, Guru Purnima, College days, Fresher's Party, Farewell party etc. This again creates an environment of joy and happiness and the campus among students, where students come together and celebrate.

- NSS Unit has organised tree planation day, international yoga day , independence day which brings students' on common platform and create sense of social and communal responsibility among students.

- Celebration of the Hindi Divas and Marathi Bhasha Divas in MVM is reflective of its linguistic harmony promotion in the campus. Students participate in poem recitation and singing , dance and other competitions on these Divas.

\

- Kargil Vijay Divas, international peace day is celebrated to develop sense of unity , peace and national integrity among students.

- The institute takes account of socioeconomic diversities among the students and offers scholarships to students with weak financial backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. Also, all students take a course on Environment studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc.**

- **In addition to this many regular programs are conducted by women development cell to educate women about their rights.**

- **Competitions are also organised to develop sense of responsibility and duties among students. DLLE unit of college has organised competitions like Poster making competition on AIDS Awareness, Slogan Writing competition on - Women empowerment, Awareness against evil social practices, freedom of India- 75th Anniversary , Collage Making Competition on Preservation of Environment.**

- **Orientation programme and parents meet is organised by Divyangjan Welfare Cell to educate Divyangjan students and their parents about their rights.**

- **Tree Plantation Activity by NSS Unit helped students to understand their duty toward environment protection.**

- **Rotaract Club organised Kargil Vijay Diwas and Safed-International Peace Day to develop national and international integrity among students.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session different days are celebrated by students with guidance of

teachers which help them to know about different cultures and to cognitively imagine India as a nation. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1- Student Quality Circle

SQCs are of self-managed groups led by students . Student Quality Circle is a formation of students usually between 6 to 12 members joining hands together purely on voluntary basis, focusing on improving the quality of teaching and learning. Usually meeting takes place twice in a semester with the coordination from the instructor. With mutual co-operative and collaborative approach, discussions are encouraged and subsequently problems are resolved.

Practice 2-Students Empowerment through Departmental Clubs

We at MVM believe in empowering our students. College has taken a initiative to develop students clubs like department of Management Studies have club as " Minerva", Department of Accountancy and Fiancé have club named as " Finanza" and similarly department of B.Sc.IT have club as " Enigma". These clubs are voluntary group of students, by the students and for the students. Students are given freedom plan, organize and implement various activities for their academic and non-academic benefits. These club activities help students to develop their planning, organizing, leadership, public speaking and decision making skills.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Mogaveera Vyavasthapaka Mandali (MVM) was established in the year 1902. The MVM has been awarded the Karnataka Rajyotsava Prashasti for 2012 by Karnataka State Government. Mogaveera Vyavasthapaka Mandali initiated M V Mandali's Colleges of Commerce and Science in the Academic Year 2010 - 2011. The college is affiliated to University of Mumbai. It was established with the well-defined objective to bring about holistic development of students and to make them responsible citizens of our nation. The mission statement of college is "We deliver excellent and holistic quality education for the overall development of the students and strive for their continual development in our endeavour in making them quality human beings and responsible citizens of our nation".

With its distinctive mission, college consistently strive to achieve high academic standards. In line with its mission statement college undertakes many activities thoughout the year. Inspite of Covid Pandemic many activities were conducted online ,offline and hybrid mode by various clubs and committees

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

M V Mandali's Colleges of Commerce & Science have a well-organised system for curriculum delivery and documentation as prescribed by the University of Mumbai. The Principal convenes Staff Meeting on first working day of new academic year to outline the curricular and extra-curricular activities of the College. Preparation of time table is done in advance by Timetable committee to execute the curriculum completion in time. Workload is distributed equally for the faculty by the timetable committee as per the subject expertise of the faculty members. College prepares an Academic Planner and examination schedule and uploads it on the website in the beginning of academic year. The respective time table of different classes and divisions are shared with students. The Programme Coordinators hold meetings with their respective faculties to formulate the action plan for their effective implementation of syllabus. The teachers use various innovative methods such as presentations, quiz, group discussion, assignments, class tests to supplement their classroom teaching. Faculties maintain their individual lecture records, lecture planning, leave records and monthly monitoring sheet in Faculty Daily Diary Book provided to them. If there is any gap in planned and actual lectures taken, faculty members also conduct extra lectures to fill the gap. After completion of syllabus, faculty members submit syllabus completion declaration in their Daily Diary at the end of each semester.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

There is a system in place to plan, implement and monitor the academic aspects of the institution. Academic planner committee

prepares Academic Calendar for the entire academic year in advance under the guidance of Principal, Vice Principal and Coordinators in line with University term schedule. The Calendar outlines the internal and external examination schedule and co-curricular activities. Plan of action for conducting internal, external and ATKT [Allowed To Keep Terms] exam is prepared by Examination committee and work related to exam is delegated and communicated to the faculties. The progress of the students is continuously monitored through class attendance, class tests and presentations, group discussions, quiz tests etc. Internal exams are of 25 marks out of which 5 marks are for overall participation of learner in the class and attendance. Teachers discuss the question banks in class and give guidelines to students about the pattern of question paper, methods and techniques of answering all the required questions in stipulated time. Once the Examinations are over, the entire schedule about evaluation of answerbooks, submission of the marklists & declaration of results are planned & implemented.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

27

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

27

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Students are introduced to the Fundamental Values through various courses. Subjects like Foundation courses at FY and SY level while subjects like Environmental Studies at FY level are taught as compulsory subjects in the curriculum of all the courses offered by the institution as per the guidelines of University of Mumbai. Core values are also imparted ??through supportive activities outside the classroom, creating space in the minds of students to become responsive and socially vibrant citizens.

Several cross-cutting issues were incorporated and the following activities were conducted as follow:

Gender : On 21st December, 2021 - Self Defence Training session for girls was organised by Women Development Cell. On 8th March, 2022 - Interenational Women's Day was Celebrated by WDC.

Human Values : 30th July, 2021 - Kargil Vijay Diwas was celebrated online by Rotaract Club. On 21st September, 2021 - Online celebration of International Peace Day. On 30th November, 2021 -Poster Making Competition on AIDS Awareness was organised by DLLE.

Environmental and Sustainability: On 31st July, 2021Tree Plantation Activity was conducted byNSS Unit.On 17th March, 2022 -Collage Making Competition on Preservation of Environment was organised by DLLE

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

195

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.mvmeducation.com/degreeCollege/2022/10/18/feedback-analysis/

TEACHING-LEARNING AND EVALUATION
2.1 - Student Enrollment and Profile
2.1.1 - Enrolment Number Number of students admitted during the year
2.1.1.1 - Number of sanctioned seats during the year
1428

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

25

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Information related to the academic performance of the learners are collected by the college based on tests and home assignments. Such data are used to make strategies to improve the academic performance of the slow learners and advanced learner by taking following measures –

College has introduced Mentorship Programme, where mentor is provided with the batch of 30 students each. During the session mentor identify advance learners and slow learners. A batch of 5 students is formed by the mentor which include 2 advance learners and 3 slow learners.

Mentor executes the Group Study Programme which consist of advance learners helping the slow learners to clear their doubts, queries and concepts. Advanced learners are encouraged and motivated to write research papers and are given an opportunity to present it in conferences.They are actively involved in co-curricular and extra-curricular activities for all round development.

Under Group Study Programme, slow learners are assisted by advance learner to cope up with their academic issues and knowledge gap.Remedial lectures are organised to clarify the doubts and concepts of important topics for improving the class performance.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
840	**18**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college believes and adopts student centric methods to improve student knowledge, skills and abilities.

Experiential Learning: Students are imparted with practical knowledge by conducting separate practical lectures in information technology lab and electronics lab. Students are given practical exposure through fields visits like visit to RBI, BSE and corporates and Industrial Visit every year where students get an opportunity to acquaint themselves with industries standard operating procedure. To enhance the practical knowledge with innovation,students make some projects in B.Sc.IT, BMS, BAF and B.Com. Programmes.

Participative Learning: Faculties encourage classroom discussion on subject related topics and current issues related to their respective subjects. Faculties also focuson enhancing knowledge of students beyond the prescribed syllabus, curriculum and updates them with practical knowledge through examples, case studies, role play, quizzies, preparatory tests, debates and group discussions.

Problem Solving Methodologies: Learners are encouraged to come up with their subject related doubts andqueries. Subject teachers assist them to solve their problems not only during lectures but even after lectures. For practical subjects like

accountancy and mathematics home assignments are given on regular basis. Remedial lectures, workshops, guest lectures and seminars are conducted for learners.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The presence of Information and Communication Technology (ICT) undoubtedly allow new ways of learning for learners and teachers and helps the latter to interact with students. At our college by understanding the benefits of incorporating ICT tools in the teaching process, the faculty members have been using the ICT platforms such as Microsoft Teams, Teach Us, Academin and Google Forms using the ICT tools like Internet, Projector, Laptop, Computer, Smart phones etc.

The college has a fully integrated in-house managed online teaching and evaluation platform. Since students are equally sophisticated in the use of technology but teachers remain the focus of the learning process.

The teachers first float their research project titles and assignment topics based on learners' area of interest for selecting research projects. Finally, the evaluation was also be done online by the teachers based on the learners' quality of work in the research projects. ICT proved to bea successful way for the learners to connect with the teachers for clearingthe doubts and queriesin time.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.mvmeducation.com/degreeCollege/infrastructure-for-ict/ict-enabled-tools/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the

latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

63

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Every year the orientation program is scheduled for the first-year students which helps them to understand the evaluation process. Examination committee communicates the prescribed evaluation process in the staff meeting. The evaluation process is than updated to the students. During the orientation programme parents are given a brief explanation about the evaluation process of internal examinationand semester end examination. The students are informed regarding all the criteria for the internal assessment like projects, home assignment, internal test etc. and also made aware of the eligibility criteria required to appear for the final examinations.

Examination committee of the college formulates evaluation process and it is communicated to faculty membersand principal for ensuresits effective implementation. Examination committee is formed by the college at the commencement of each academic year to ensure the smooth functioning of the examination process. Through close supervision by examination committee, the institution ensures effective implementation of the evaluation process with reference to the university guidelines.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Examination related grievances are handled by the Unfair Means Committee to ensure fairness and transparency. Consolidated mark list is displayed on website. The mark sheets for the semester end examination are distributed to the learners.

1. Learners take up their examination related grievance to their respective class in-charge and/or programme coordinator.

2.Class In-charge and/or Programme Coordinator brings it to the notice of examination committee.

3. Examination committee handles the grievances looking at its nature of grievance.

4.The entire process is monitored by the examination in -charge.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The course outcome clearly reflects the knowledge and skills the learners acquire by learning that course and it defines the cognitive processes a course provides. While defining the learning outcomes, much care is taken that they describe the knowledge, skills and competencies expected to be acquired by the learnersas a result of completing their programme of study. The framework of the Programme Outcome (PO), Programme Specific Outcome (PSO), and Course Outcomes(CO)designed by the faculty arediscussed inthe academic meet ofthe department, validated and presented before the Board of Studies for approval. Once

approved by the Board of Studies, it is submitted to the Academic Council and finally uploaded on the University website. The departments hold brainstorming sessions to design strategies so that outcomes are attained by the learners. New recruits of the department are briefed on the Programme Outcomes, Programme Specific Outcomes and the Course Outcomes.

POs, PSOs, COs are explained to them after the allocation of the respective courses. The Programme Outcomes, Programme Specific Outcomes and Course Outcomes of all courses/programmes are made available on college website. One lecture is exclusively used by the subject teachers to brief them on POs, PSOs and COs.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.mvmeducation.com/degreeCollege/program-outcome/
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The aim of the college is to be an academic centre of excellence in education and research.College aspires to create and foster a learning environment that enables learners to be future leaders.

The outcomes revolve around:

- Learning decision making skills in the competitive business context.
- Developing critical and analytical thinking when faced with complex business situations.
- Providing solutions in the context of corporate governance issues within an ethical framework.
- Developing the ability to work effectively in teams and managing conflicts.
- Identifyingand applyingmanagement principles in solving problems.

The measurement is carried out on the entire batch of students

in the respective programmes and does not use sampling. The attainment of programme and course outcomes are evaluated on the basis of the following parameters.

1. Academic performance of the students at each semester examination held twice in an academic year.

2. The outcome is measured using research project, classroom assignments, internal test, practical projects, presentation and viva voice.

3. The outcome is measured in terms of professional courses pursued by the students like CA, CS, CMA, MBA, etc

4. The outcome attainment is measured in terms of successful completion of recruitment, selection, placement and training process.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.mvmeducation.com/degreeCollege/program-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

251

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.mvmeducation.com/degreeCollege/results/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.mvmeducation.com/degreeCollege/wp-content/uploads/2022/10/wp-1665676423460.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

13

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has focused on connecting to the community through various community-based activities.The institution is having clubs and associations of students like N.S.S. Unit, D.L.L.E. Unit, Rotaract Club,Women Development cell emphasizing on social welfare of local community with following objectives: 1) N.S.S.: To achieve personality development of students through the community service like Blood Donation Drive, AIDS Awareness Drive, Anti-plastic Awareness Campaign, etc. 2) D.L.L.E.: To promote the philosophy of Lifelong Learning process of faculty and students mainly through extension activities like performing skits and street plays on social issues,conducting literary events for better learning. 3) Rotaract Club: To provide an opportunity for students to address the needs and concerns of the community in cooperation with Rotary Club, through activities like a Blood Donation Awareness Drive, Cleanliness Awareness Drive etc. 4) Women Development Cell: To build a gender-sensitive campus by promoting general well being of female students and staff and undertaking awareness programmes on Gender Sensitization, Women Rights and Women Empowerment, Women Health and Hygiene etc. Institution also promotes the holistic development of students. Students are encouraged to participate in community-based activities, cultural activities, sports activities, life skills training throughout the year. In Holistic development, Institution adopts a practical approach to a comprehensive learning system, which focuses on the development of student's intellectual, emotional, social, physical, artistic, creative and spiritual potentials. Institution seeks to engage students in the teaching/learning process and encourages personal and collective responsibility.

File Description	Documents
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/clubs-committees/
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

534

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms:- The college has five big classrooms with seating capacity of 130 students each, eleven medium sized classrooms with seating capacity of 60 students each,a computer lab with eighteen computers having latest configuration and internet facility.

An Electronic lab which contains all electronic instruments as per requirement of University Curriculum.

Learning Resource Centre (Library) is located on fourth floor of the college building with 1783.92 Sq.Ft. area and more than 6000 books, periodicals, magazine, journals, newspapers etc.

The College has Audio - VisualRoom on third floorwith area of 881.57 Sq.Ft. with all State of Art facilities which can be used for conducting seminar and workshops.

The Examination Room having area of 260.27 Sq .ft is located on third floor of the college building. It has all facilities like copier, printer, WiFi, CCTV Camera, Biometric, Server etc.

Laboratory :- The College has Electronic Laboratory and IT Laboratory which mainly cater to the academic needs of Commerce, Management and IT students. CCTV cameras are installed in Electronic lab as well in IT Laboratory.

Computer Equipments:- The College has 32 computers installed in various departments and cabins.These machines are maintained by the IT technicians appointed by the college management.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/infrastructure-2/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities:- The College has a large air-conditioned Smt. Shalini G. Shankar Convention Center on first floor having

a seating capacity of 600 persons (Area 6967.75 Sq. Ft.) and Mini Convention Center having capacity of 200 persons which is locatedon the Second floor(Area 2346.12 Sq. Ft.) of the College building.

Sports and Games :- Our institution provides indoor and outdoor sports facilities. The institution has sports ground within the campus adjoining the college building which is utilised on regular basis for outdoor games like cricket, football, handball, basket ball, kho-kho, kabaddi, volley ball etc. The College Management has engaged an external agency Brid's Sports Academy withtrained professional coaches. All outdoor sports activities equipments are managed bycoaches on need basis. There is gymkhana on 4th floor of the college building which hascarrom boards, chess boards and table tennis tables. College has sports in-charge who undertakesmonitoring and upgradation of all indoor sports equipments from time to time. Sports in-charge also keeps stock register and expense records of indoor sports related equipments.

For conducting Indoor games we haveGymkhana Area of784.30 Sq. Ft.

For playing Badminton we have facility on first floor with area 2607.24 Sq. Ft

For conducting Outdoor Sports Activities,College has Mini Playground with area 17,555.90 Sq. Ft. and Recreation ground with area 13,553.90 Sq. Ft.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/infrastructure-2/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institution make efforts to keep library equipments and books in good conditions. The library is equipped with CCTV cameras to prevent pilferage and overall monitoring and survelliance.The Library of the college is computerised using MICM Software. The MICM hardware related support and maintenance is looked after by the IT technicians from time to time. Apart from this, institution has outsourced the house keeping service which is responsible for cleaning and dustiing of library on regular basis. Library is partially automated using MICM software solutions.Functions in the libarary are Accession of new book,Issue return of book for library member, Barcoding of books,Generation of reports has been done by the

software.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.mvmeducation.com/degreeColleg e/learning-resource-centre/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

18	
File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1) Because of Covid - 19 situation,Teaching Learning process took place via Online Mode upto October 2021 and there afterHybrid Mode till April 2022.

2) Campus has introduced Learning Management System-Microsoft Teams during academic year 2021-22 to conduct online lectures.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/infrastructure-2/

4.3.2 - Number of Computers

18	
File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. Laboratory :- College has two laboratories i) Electronic Laboratory which is uitilised for B.Sc.IT students and ii)ITLaboratory which is utilised by students and faculty of all departments..The ITLaboratory is maintained by full time technical staff.

2. Library :- The library is equipped with CCTV cameras to prevent pilferage and overall monitoring and survelliance..Apart from this institution has outsourced the house keeping service which is responsible for cleaning and dustiing of library on regular basis.

3. Sports:- The college has Gymkhana which is having provision for indoor games like chess,carrom,table tennis,badminton e.t.c.The College has separateplay grounds for the outdoor sports likeKabbadi,Khokho,Cricket,Basket Ball and Foot Ball

4. Computers: - The College has 32 computers installed at various facilities such as administrative office, ITlaboratory, examination room,HR department,Library,staff rooms,coordinators room,Principal cabins Vice Principal cabins.These machines are optimally utilized for academic,administrative and examination

related work.

5. Classrooms:- The College has sufficient number of classrooms, benches ,desks and boards are cleaned everyday by the house keeping service.The institution has contract with Unify Facility Management Pvt Ltd for cleanliness and hygience of all classrooms washrooms.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

02

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

28

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to institutional website	https://www.mvmeducation.com/degreeColleg e/clubs-committees/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

83

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

83

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

08

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

NIL

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute constitutes the Students' Council by following the norms of University of Mumbai.Class representative from each class is nominated as member of the Students' Council. Students fill nomination form for various position of Council. After two level interviews at Faculty and Principal Level, students are selected for various position- President, Vice President, General Secretary, Deputy General Secretary, Cultural Secretary, Sports Secretary, and Girls' representative for term of one year.

2. Student's Council representatives are also on academic and administrative bodies of institution. President and General Secretary are members of Internal Quality Assurance Cell and College Development Committee,to represent students' matters to higher authorities. Cultural Secretary is given key role to plan and organize various activities in under Cultural Association. Sports Secretary provides support in organizing sports event in college. One lady representative is selected to represent female students in Women Development Cell. Student manager in NSS and DLLE conduct various extension and community engagement activities through the year.

3.Students' Council provides support in conducting all academic,co-curricular activities etc.. Events organized by Students' Council are :

- Guru Purnima Celebration

- Teachers' Day Celebration

- Friendship Day Celebration

- Clairvoyance - Intercollegiate Fest

File Description	Documents
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/clubs-committees/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Institute has a full fledged registered Alumni Association.

M. V. M's Alumni Association (MAA) was registerd on 23rd march, 2022.

Office bearers of the Alumni association are :- Mr Prasad Mogre- President, Mr Melroy Fernandes- General Secretary, Ms. Mitali Rajeshirke-Treasurer.

An alumni meet was organised on 14th May. 2022 at college campus Mini convention centre.Principal, vice principal, faculty members and alumni members attended the meeting. Discussions on bye laws and plan of action of alumni association during the year were carried out.

File Description	Documents
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision, mission and objectives of the institution are communicated to the stakeholders in the following ways:

- **College prospectus College website**
- **Display at the main entrance of the College Building**
- **The display on each floor Display in the library**
- **The display on teacher's daily diary**
- **The display on Conference/Seminar/Workshop Brochure**
- **During Induction training to teachers by HR personnel**
- **During the Orientation of a new batch of students**

All policy statements and action plans involving quality aspects in academics and administration are discussed by the Principal with the Heads of Department and faculty members and further discussed in the Education Committee meetings and decisions are recommended to the Managing Committee for sanction and implementation.

In the beginning of the academic year there are induction programs for new teachers, orientation programs for students and PTA meetings.IQAC prepares plan of action in the beginning of Academic year. All committees and clubs also prepare plan of action for their respective area focusing on achievement of vision and mission of the Institution.

Effective leadership is managed through the statutory committee such as College Development Committee (CDC), Education Committee (EC) and Internal Quality Assurance Cell(IQAC) etc.

File Description	Documents
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/about-us/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization:

Autonomy to Departments: Coordinators have freedom to take decisions related curriculum implementation, teaching learning methodology, examination and other co- curricular activities in their respective departments. Coordinators also conduct frequent meetings with staff members to plan and execute departmental activities. Coordinators also interact frequently with parents and students to take suggestion and feedback for overall improvement and also have autonomy to implement the suggestions received from parents and students.

Autonomy to faculty: The college management has delegated authority and provided operational autonomy to the Principal and Vice Principal to implement the plans and policies to achieve overall organizational goals and objectives. Various Committees are formed by the Principal and operational autonomy is given to committee in charges to implement various academic, extra-curricular and administrative activities. Faculty members are free to adopt the teaching methodology and use to various teachings aids to make the learning experience interesting.

Autonomy to students: In NSS and DLLE unit, students manager are given autonomy to organize and implement various in-house events as well as community engagement activities in coordination with faculty in charge and students. Cultural Association of the college organizes activities throughout the year where operational level autonomy is given to students. College has its own intercollegiate fest "clairvoyance" which is completely planed, organized and managed by students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute's Strategic planis deployed by following mechanism

- Institution has Education Committee which looks after all the aspects of improvement and excellence in quality of education in institution.Committee prepares action plan for future growth and development of college in line with mission and vision statement.
- Infrastructure Committee looks after all the aspects related to development and maintenance of infrastructure in the college.
- Monthly Operations Meeting of administrative heads with college principal and vice principals are conducted to discuss issues related to infrastructure development and maintenance.
- IQAC meetimgs are conducted twice in each semester where suggestions are taken from external expertise from the field of industry, education, social welfare etc.
- College Development Committeeconducts two meetings in each semester to review the development of college and to provide constructive action plan for college development.
- Students 'Quality Circle meeting is conducted where students conduct brain storming sessions on issues and problems faced by them and provide suggestions for improvement to higher authority.

To deploy the perspective plan effectively, regular meetings are conducted at management level and faculty level. Continuous monitoring and controlling isdone. Incase ofdeviations,they are noticed and corrective action is taken by the Principal.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.mvmeducation.com/degreeCollege/wp-content/uploads/2022/10/Perspective-plan-for-development-in-year-2022-23.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College has a formally devised Quality Policy in the areas of development of infrastructure, academics,research,sports and co-curricular activities.The Quality Policy of the College is formulated by the Head of the institution in consultation with the programme coordinators and other stakeholders, IQAC and CDC members. The College is in the process of writing 'Quality Manuals' for the above aspects to put Quality Policy in action in a formal way.

MVM runs the College administration through Education Committee and Managing Committee.

The day-to-day decisions are taken by the Principal in consultation with the academic and administrative departments.

The administrative work of the College is carried out by variouscommittee members along with the administrative staff. These committees are appointed by the Principal in accordance with the College academic, co -curricular and administrative activities.

The Administrative and Accounts Sections perform the tasks relating to secretarial support and Accounting.

Appointment andservice rules, procedures andHR related matters are managed by HR manager.

All HR policies are communicated to employees at the time of joining of employee, during induction.

Employee Handbook consists policies related to employees like

code of conduct, recruitment, promotion, grievance redressal etc. and same is shared with employees.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Schemes for Teaching Staff:

- **College has a staff welfare committee and designated staff secretary looks after the issues related to welfare of faculty members and communicate the same to higher authorities.**
- **Staff welfare fund is utilized for staff refreshment and other misc. expenses towards staff.**
- **There is separate Teachers Training fund created which is utilized for training and development of faculty members.**
- **Management facilitates loans through management promoted Mogaveera Bank located in premises.**
- **The management complies with all government regulatory**

norms like maternity benefits, leaves, provident funds, gratuity, etc.
- Management provides medical relief on case to case basis to its employees.
- Fee concession to children of staff members studying in MVM school and college.

Welfare Schemes for Non Teaching Staff:

- Advance against salary.
- Financial assistance in case of medical emergency.
- The management complies with all government regulatory norms like maternity benefits, leaves, provident funds, gratuity, etc.
- Fee concession to children of non teaching staff members studying in MVM school and college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized

by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of Teaching Staff:-

The Performance Appraisal system is used to evaluate performance of faculty on the following parameters:

- Academic performance.
- Appraisal of personal traits, abilities and skills of teachers.
- Appraisal of research and extra-curricular activities.

The College has a three-tier Performance Appraisal System for teaching staff. The Confidential Reports of teachers are submitted annually before the end of academic year. The performance examined and verified at three levels as under:

- Remark by coordinators
- Remark by the Principal.
- Remark by the Chairman, Education Committee

These Annual Performance Appraisal Forms (Confidential Report) constitute important records for the purpose of promotions.

Procedure of performance appraisal of teaching staff:

The Performance Appraisal System for the Teaching Staff of the college is as per the norms fix by the management. Each faculty member does the self –Appraisal covering various aspects of their job role during academic year. This is then discussed by the faculty with their immediate supervisors/ programme coordinators. After the appraisal by the programme coordinators, the teaching staff further discusses with the principal and with the management representatives.

Performance Appraisal of Non-Teaching Staff:-

Appraisal of every member of the Non-Teaching staff is done by Principal, Administrative Head and Management representatives.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution has a strong and robust internal audit and statutory audit carried out annually. Audit are managed by qualified and experienced CA firms Two separate firms are involved for internal audit and statutory audit firm respectively.

• Internal Audit:-The Internal Audit of the college is conducted by the internal auditor appointed by the management by making necessary resolution in the meeting for the period of one year. The internal auditor completes his audit work quarterly and at the end of the financial year, he gives audit report to the management. The internal audit is conducted annually by Yashwant Co.

• External Auditor:-The External Statutory Auditor is also appointed for the period of one year by the management, in its annual general body meeting by passing necessary resolution. External statutory audit is performed by Ashok Rao company appointed by the Management. The auditor presents his audit report to management. The college complies with all government, regulatory and University of Mumbai affiliation regulations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College receives funds from following sources:

- **From Students tuition fees: The collection of tuition fees from the students is the main sources of funds to meet day to day activities of the college.**
- **From donors and sponsors: The CSR Committee has been constituted by the Management to explore the possibility of sourcing CSR funds from various private and public sector companies.**
- **From MVM Trust: In case of deficit or additional fund requirement, the MVM trust provides the required fund.**

Every year, college prepares annual budget, half yearly budget, and Quarterly Budget for all the activities under different heads and present it to management for approval. Funds are distributed according to budget with an intention to maintain financial discipline. Frequent check and control is kept on expenditure and statement of expenditure on each activity is submitted in each education committee meeting. This helps to control the budget.

The institution optimises its available infrastructural resources in following ways:

- **Renting out its infrastructure for conduct of University examination and professional examinations like ICAI.**
- **Renting out part of fifth floor to Head office, Mogaveera bank.**
- **Renting out Convention centres on first floor and second floor for various educational,social cultural purposes.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The process for internal quality checks has been put in place by the College through the establishment of the Internal Quality Assurance Cell (IQAC). The IQAC plays a key role in the quality assurance efforts within the existing academic and administrative system.The IQAC receives inputs from every department – both academic and administrative.

All major decisions for quality sustainance and assurance in the College are jointly taken by the Internal Quality Assurance Cell (IQAC), College Development Committee (CDC) and the Programme Coordinators.

Two external IQAC members contribute by making suggestions as per developments in the external environment.

Assisting in the conduct of Conferences and Workshop students and alumni contribute to the effective functioning of the IQAC.

The IQAC Streamlines the activities to be undertaken during the academic year, accordingly committees are made, students are also involved in these activities. The alumnus contribute to the functioning of IQAC.

Students quality circle is an initiative of IQAC where student representative of each class voluntarily come together, conduct meetings and brainstorming sessions to provide suggestions for improvement in overall quality of education in the institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

On the initiative of IQAC, the college reviews and implements teaching learning reforms by way of the following:-

- Workload, lecture time table committee is prepared andcommunicated to faculty and student in the beginning of each semester.
- Faculty members conduct lectures as per University of Mumbai syllabus andassigned workload. Same is recorded in Faculty daily dairy and Monthly monitoring sheet.
- Faculty membersadopt various teaching methodolgies, conduct remedial lectures and Students are continously evaluated on the basis of class test, internal examination, projects, assignments, their active class participation etc.
- Various activities areconducted under departmental clubs to provide additional knwoledge to students.
- This entire process of teaching learning is continously evaluated and monitored by coordinators, Vice Principal and Principal.
- Students attendance are recordes throughTeach us app.
- At the month end Faculty Log report is generated to ensure that lecures planned are executed. If there is any gap, faculty members take extra lectures.
- At the end of semester faculty members submit Syllabus declaration slip duely signed by students to ensure that syllabus is completed.
- Learning outcome of learner is evaluated continuously through class tests, internal examinations,assignments, class participation etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality	B. Any 3 of the above

initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mvmeducation.com/degreeColleg e/annual-reports/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Following initiatives have been taken to ensure gender equity in the campus.

1. **24 hour CCTV surveillance is maintained in the college. Students wear identity cards at all times to ensure their identity.**
2. **The institute keeps visitor log register to record the details of any person entering the college premise.**
3. **For security of the girls in the college campus and to restrict unwanted entry, proper boundary wall with fencing have been constructed.**
4. **College also has female guards to keep the interest of girl students. They perform their duties meticulously.**
5. **College has tie up with nearby hospital to provide immediate emergency medical service to our students. Institution also keeps all the necessary medical facilities and emergency services at campus.**
6. **There is a Discipline Committee in the institution to take care of safety and security of the students. College aims at zero tolerance against eve teasing/ragging with**

wide publicity which is maintained by the Discipline Committee.

7. Female students are accompanied by female faculty members during the visits or programme organized outside the college campus.

8. Women DevelopmentCell is also active in the college. It organizes various events on awareness issues.

9. Separatecommon room facilities for both female and male students are available in campus where the students come in their free time to relax and entertain.

10. Open and transparent system of recruitment and promotion of faculty and staff which is purely based on merit. We currently have 80% of female faculty members in our institution.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1dgq69 0VqwYBEGDzELXGWuPLY2Wk54pYp/edit
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1lbnw-CbGnWRdHK7jxV-UYMkUOlZV9ngq/edit

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

- To reduce waste at institute, students and staff are educated on proper waste management practices through lectures, advertisement on notice boards, displaying slogan boards in the campus.
- Color coded dustbins are used for different types of wastes. Our institution follows Brihanmumbai Municipal Corporation (BMC) guidelines for waste management. Daily garbage is collected by housekeeping personnel and handed over to BMC for further processing.
- Waste is collected on a daily basis from various sources and is separated asdry and wet waste.
- Institute has provided 3 separate dustbins with different colors labels, to instill the habit of Waste Management among the learners.
- every classroom, cabin, office area is provided with dustbin for systematic and decentralised collection of waste from different areas.
- All waste water lines from toilets; bathrooms etc. are connected with Municipal drainage mains. Waste material like plastic, papers etc. are collected and sold out to scrap vendor from time to time.

Liquid waste management:

- The waste chemicals mixed water from campus passes through concealed pipe line into soak pit & recycled water is used for the watering trees or non-potable usage.
- Liquids are diluted by getting mixed with the washroom and toilet liquid wastes in to the common drainage.

E-waste management

- The E-waste collected is stored in store room and disposed every year accordingly.
- Empty toners, cartridges, outdated computers and electronic items are sold as scrap to ensure their safe recycling.
- Old monitors and CPUs are repaired by our technician and reused.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://drive.google.com/drive/folders/10dZ7qD437GJ2itmHFLZvJp5BQkybpBpf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute, through its various initiatives and efforts tries to create an inclusive environment. Some of the institutional efforts are classified and described below:

- Cultural festival Clairvoyance is celebrated every year. The fest is an incorporation of creativities, talents and innovations. Such cultural programs provide students an effective mechanism to mix with each other and create a harmonious environment.

- The students council at MVM celebrate Teachers Day, Guru Purnima, College days, Fresher's Party, Farewell party etc. This again creates an environment of joy and happiness and the campus among students, where students come together and celebrate.

- NSS Unit has organised tree planation day, international yoga day , independence day which brings students' on common platform and create sense of social and communal responsibility among students.

- Celebration of the Hindi Divas and Marathi Bhasha Divas in MVM is reflective of its linguistic harmony promotion in the campus. Students participate in poem recitation and singing , dance and other competitions on these Divas.

\

- Kargil Vijay Divas, international peace day is celebrated to develop sense of unity , peace and national integrity among students.

- The institute takes account of socioeconomic diversities among the students and offers scholarships to students with weak financial backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. Also, all students take a course on Environment studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc.**

- **In addition to this many regular programs are conducted by women development cell to educate women about their rights.**

- **Competitions are also organised to develop sense of responsibility and duties among students. DLLE unit of college has organised competitions like Poster making competition on AIDS Awareness, Slogan Writing competition on - Women empowerment, Awareness against evil social practices, freedom of India- 75th Anniversary , Collage Making Competition on Preservation of Environment.**

- **Orientation programme and parents meet is organised by Divyangjan Welfare Cell to educate Divyangjan students and their parents about their rights.**

- **Tree Plantation Activity by NSS Unit helped students to understand their duty toward environment protection.**

- **Rotaract Club organised Kargil Vijay Diwas and Safed-International Peace Day to develop national and international integrity among students.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session different days are celebrated by students with guidance

of teachers which help them to know about different cultures and to cognitively imagine India as a nation. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1- Student Quality Circle

SQCs are of self-managed groups led by students . Student Quality Circle is a formation of students usually between 6 to 12 members joining hands together purely on voluntary basis, focusing on improving the quality of teaching and learning. Usually meeting takes place twice in a semester with the coordination from the instructor. With mutual co-operative and collaborative approach, discussions are encouraged and subsequently problems are resolved.

Practice 2-Students Empowerment through Departmental Clubs

We at MVM believe in empowering our students. College has taken a initiative to develop students clubs like department of Management Studies have club as " Minerva", Department of Accountancy and Fiancé have club named as " Finanza" and similarly department of B.Sc.IT have club as " Enigma". These clubs are voluntary group of students, by the students and for the students. Students are given freedom plan, organize and implement various activities for their academic and non-academic benefits. These club activities help students to develop their planning, organizing, leadership, public speaking and decision making skills.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Mogaveera Vyavasthapaka Mandali (MVM) was established in the year 1902. The MVM has been awarded the Karnataka Rajyotsava Prashasti for 2012 by Karnataka State Government. Mogaveera Vyavasthapaka Mandali initiated M V Mandali's Colleges of Commerce and Science in the Academic Year 2010 - 2011. The college is affiliated to University of Mumbai. It was established with the well-defined objective to bring about holistic development of students and to make them responsible citizens of our nation. The mission statement of college is "We deliver excellent and holistic quality education for the overall development of the students and strive for their continual development in our endeavour in making them quality human beings and responsible citizens of our nation" .

With its distinctive mission, college consistently strive to achieve high academic standards. In line with its mission statement college undertakes many activities thoughout the year. Inspite of Covid Pandemic many activities were conducted online ,offline and hybrid mode by various clubs and committees

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

We prepare our action plan for future growth and development of college in line with mission and vision statement. The College is always well ahead of time to meet the requirements of stakeholders.

Accordingly the College has perspective plan for development in year 2022-23. Perspective plan focuses on need based courses,

faculty development and infrastructure.

- Continuation of post-graduation course - M.Com - Part II
- Continuation of SY - B.Com. Actuarial Studies
- Recruitment of more number of NET/SET qualified faculties
- Persuading faculty for enrolling for Ph.D. and those who have enrolled to expedite the process.
- Undertaking more number of Research projects by faculty
- GettingGreen Audit done.
- Getting Energy Audit done.
- Getting EnvironmentAudit done.
- GettingGenderAudit done.
- Getting Academic & Administrative Audit done.
- Provision for Renewable source of energy
- Proper maintenance of rain water harvesting system.
- Enhance participation in Cultural and Sportsactivities.
- Make extensive use of Technology in teaching learning andadministration.
- Take initiatives for providing welfare facilities for the teaching and non-teaching staff.